



ST THOMAS MORE CATHOLIC FIRST SCHOOL

PERSON SPECIFICATION FOR TEACHING ASSISTANT LEVEL 2

	ESSENTIAL	DESIRABLE
Qualifications	<p>GCSE (A-C) Literacy & Numeracy.</p> <p>NVQ Level 2 or equivalent accredited qualification.</p> <p>Willingness to undertake further training as required including cover supervision.</p>	<p>Current Paediatric First Aid Certificate.</p> <p>Training undertaken in Letters & Sounds/Synthetic Phonics Programme/Read, Write Inc.</p> <p>Evidence of specialism in Early Years.</p>
Experience	<p>Working with children in an educational setting.</p> <p>Working with children in Early Years.</p>	
Knowledge and understanding	<p>The Teaching Assistant will have:</p> <ul style="list-style-type: none"> • Recent and relevant experience of the National Curriculum including English and Maths, or Development Matters. • Knowledge of basic Child Protection. 	<p>In addition, they might also have knowledge and understanding of child development and social interaction.</p> <p>Questioning to enhance play support.</p>
Skills & Abilities	<p>The Teaching Assistant will be able to:</p> <ul style="list-style-type: none"> • Support the ethos of a Catholic School and adhere to all policies and practices. • Form and maintain appropriate professional relationship boundaries with children. • Work as part of a team. • Supervise pupils effectively both in and out of school in line with the school's behaviour policy. • Communicate effectively with a range of people. • Organise the classroom activities, e.g. preparing and setting out resources and implementing strategies for Teaching and Learning under direction. 	<p>Practising Catholic.</p> <p>Team Teach trained.</p> <p>Visit Leader trained.</p>

	<ul style="list-style-type: none"> • Deal with sensitive information in a confidential manner. • Show commitment to providing a responsive and supportive service and a willingness to constantly seek ways of improving the service. • Show commitment to delivering services within the framework of the school's equal opportunities policy. • Use technology effectively. • Show understanding of the importance of lesson plans, Personalised Learning Plans and learning objectives and to contribute to pupils' learning. • Show a willingness to attend and participate in meetings to review pupils' progress. • Show an awareness of the learning and physical needs of pupils. • Monitor and evaluate pupils' performance. • Update and maintain accurate pupil records using the school's systems in place. 	
Health	<ul style="list-style-type: none"> • Good health and mobility and able to work outside, at low tables, on the floor etc. 	
Personal characteristics	<ul style="list-style-type: none"> • Behave in a professional manner at all times. • Calm under pressure. • Tolerant. • Creative. • Resourceful. • Flexible. • Proactive. • Sense of humour. 	